

**Please read the accompanying guidance before completing the form.**

This **Impact Assessment (IA)** toolkit, incorporates a range of legislative requirements that support effective decision making and ensure compliance with all relevant legislation. **Draft versions of the assessment should be watermarked as “Draft” and retained for completeness. However, only the final version will be made publicly available. Draft versions may be provided to regulators if appropriate. In line with Council policy IAs should be retained for 7 years.**

<b>Service Area</b>	Housing	<b>Head of Service</b>	Nina Davies	<b>Director</b>	Nigel Brinn	<b>Portfolio Holder</b>	Cllr Iain McIntosh
<b>Proposal</b>	Housing General Fund budget proposals for 2021 – to deliver £25,000 savings whilst maintaining the provision of statutory strategic housing services, housing advice, homeless service, and housing standards.						

**Outline Summary / Description of Proposal**

**Summary**  
 The Housing General Fund (HGF) controllable budget for 2020-2021 was £633,066.

**Statutory Services provided by the HGF**  
 HGF funds the following main statutory duties:

- Assessing Housing Need<sup>1</sup>** – undertake and update a Local Housing Market Assessment and a Gypsy Traveller Accommodation Assessment, maintain a register of housing need in Powys (without which the Council cannot allocate social housing) and assess housing need and demand to allocate resources and housing grants for new homes in Powys.
- Housing Advice and Homelessness<sup>2</sup>** – a duty to prevent homelessness and assist those who are homeless, to provide advice and assistance in relation to housing and accommodation needs, to produce and implement a homeless strategy and to provide temporary and emergency accommodation.
- Housing Standards<sup>3</sup>** – a duty to make sure the Housing Health and Safety Rating System is applied in Powys, to license certain premises, to offer Disabled Facilities Grant (DFG) and adaptations for people with disabilities. Housing standards includes energy efficiency advice and funding<sup>4</sup>, to reduce fuel poverty.

The proposal is for a reduction in budget of £25,000 for the 2021/22 financial year.

- £25,000 from the removal of the temporary Gypsy & Traveller site for the annual Royal Welsh Agricultural Show (RWAS)

1. Version Control (services should consider the impact assessment early in the development process and continually evaluate)

<b>Version</b>	<b>Author</b>	<b>Job Title</b>	<b>Date</b>
V1	Andy Thompson	Professional Lead - Housing	December 28 <sup>th</sup> , 2020
V2	Andy Thompson	Professional Lead - Housing	11 <sup>th</sup> January 2021
V3	Andy Thompson/Dafydd Evans	Professional Lead – Housing / Service Manager Housing Solutions	14 <sup>th</sup> January 2021

<sup>1</sup>Housing Act (Wales) 2014

<sup>2</sup> Housing Act 1996; Code of Guidance for Local Authorities on Allocation of Accommodation and Homelessness - Wales 2016; Housing Act (Wales) 2014

<sup>3</sup> Social Services and Wellbeing (Wales) Act 2014; Housing Grant, Construction and Regeneration Act 1996; Regulatory Reform (Housing Assistance) (England and Wales) Order 2002; Housing Act 2004; Housing Health and Safety Rating System (England) Regulations 2005

<sup>4</sup> Environment (Wales) Act 2016

2. Profile of savings delivery (if applicable) (excludes Budget Pressure Provision)

Starting Budget	2020-21 savings	2021-22	2022-23	2023-2024	TOTAL
£633,066	£25,000	£25,000	£	£0	£

3. Consultation requirements

Consultation Requirement	Consultation deadline/or justification for no consultation
No consultation required (please provide justification)	The provision of the temporary Gypsy & Traveller site for the annual Royal Welsh Show is not a statutory requirement. The provision of the site was managed by a multidisciplinary/agency working group and therefore consultation already undertaken with Police, Royal Welsh Agricultural Society and Gypsy & Traveller Liaison. The non-provision of the site will be publicised on social media and communicated to the Gypsy and Traveller community. The site provision was cancelled due to the Covid-19 event in 2020. The impact of the pandemic on the 2021 RWAS is currently unknown.

4. Impact on Other Service Areas

**Does the proposal have potential to impact on another service area? (Have you considered the implications on Health & Safety, Corporate Parenting and Data Protection?)  
PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY**

Adult Social Care, Childrens Services, Corporate Parenting, Income and Awards, Health and Safety

Adult Services	✓	Education	<input type="checkbox"/>	Legal and Democratic Services	<input type="checkbox"/>
Children’s Services	✓	Finance	<input type="checkbox"/>	Property, Planning and Public Protection	✓
Commissioning	<input type="checkbox"/>	Highways, Transportation and Recycling	✓	Transformation and Communications	<input type="checkbox"/>
Digital Services	<input type="checkbox"/>	Housing and Community Development	✓	Workforce and OD	<input type="checkbox"/>

**Data Protection Impact Assessment**

Will the proposal involve processing the personal details of individuals? No  
(Is Powys County Council the data controller? N/A)

If you have answered yes to either of the above you will be required to complete, as a minimum, the screening questions on the data protection impact assessment.  
For further advice please contact the Data Compliance Team.

4a Geographical Locations

**What geographical area(s) will be impacted by the proposal? (Chose all those applicable)**

Powys		Brecon	<input type="checkbox"/>	Llandrindod and Rhayader	<input type="checkbox"/>	Machynlleth	<input type="checkbox"/>
		Builth and Llanwrtyd	✓	Llanfair Caereinion	<input type="checkbox"/>	Newtown	<input type="checkbox"/>
North	<input type="checkbox"/>	Crickhowell	<input type="checkbox"/>	Llanfyllin	<input type="checkbox"/>	Welshpool and Montgomery	<input type="checkbox"/>
Mid	✓	Hay and Talgarth	<input type="checkbox"/>	Llanidloes	<input type="checkbox"/>	Ystradgynlais	<input type="checkbox"/>
South	<input type="checkbox"/>	Knighton and Presteigne	<input type="checkbox"/>				

5. How does your proposal impact on the council's strategic vision?

Council Priority	How does the proposal impact on this priority?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<b>The Economy</b> We will develop a vibrant economy	Removal of the temporary Gypsy & Traveller site at the annual RWAS may deter attendance at the show by members of the Gypsy and Traveller community. There could be disruption to the show if there were to be unauthorised encampments, and services/agencies may have to undertake activities to mitigate incursions. The numbers of Gypsy and Travellers attending the temporary stopping place has been reducing over recent years.	Poor	The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area.	Unknown
<b>Health and Care</b> We will lead the way in effective, integrated rural health and care	As there will not be the provision of a temporary Gypsy and Traveller site, any encampments will be dealt with in accordance with the unauthorised site guidance issued by Welsh Government. This includes undertaking a Welfare Assessment which identifies any needs.	Neutral	The Welfare Assessment will identify any Health and Care needs and services will be advised.	Neutral
<b>Learning and skills</b> We will strengthen learning and skills		Choose an item.	N/A	Choose an item.
<b>Residents and Communities</b> We will support our residents and communities	Removal of the temporary Gypsy & Traveller site at the annual RWAS may lead to the use of non-official sites, which may impact on local residents and communities. Unauthorised encampments may impact as services/agencies undertake assessments and consider alternatives.	Poor	The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area.	Unknown

**Source of Outline Evidence to support judgements**

The Ysgiog Gypsy and Traveller Temporary Stopping Place Project Group and the Gypsy and Traveller Accommodation Assessment.

6. How does your proposal impact on the Welsh Government's well-being goals?

Well-being Goal	How does proposal contribute to this goal?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<p><b>A prosperous Wales:</b>                      An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<p>No impact expected</p>	<p>Neutral</p>	<p>N/A</p>	<p>Neutral</p>

Well-being Goal	How does proposal contribute to this goal?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<p><b>A resilient Wales:</b> A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>	<p>No impact expected</p>	<p>Neutral</p>		<p>Neutral</p>
<p><b>A healthier Wales:</b> A society in which people’s physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood. <b>Public Health (Wales) Act, 2017:</b> Part 6 of the Act requires for public bodies to undertake a health impact assessment to assess the likely effect of a proposed action or decision on the physical or mental health of the people of Wales.</p>	<p>As there will not be the provision of a temporary Gypsy and Traveller site, any encampments will be dealt with in accordance with the unauthorised site guidance issued by Welsh Government. This includes a Welfare Assessment which identifies any needs.</p>	<p>Neutral</p>	<p>The Welfare Assessment will identify any Health and Care needs and services will be advised.</p>	<p>Neutral</p>
<p><b>A Wales of cohesive communities:</b> Attractive, viable, safe and well-connected Communities.</p>	<p>Removal of the temporary Gypsy &amp; Traveller site at the annual RWAS may deter attendance at the show by members of the Gypsy and Traveller community. The number of households attending the temporary site has been reducing year on year.</p>	<p>Neutral</p>	<p>The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area.</p>	<p>Neutral</p>

Well-being Goal	How does proposal contribute to this goal?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<p><b>A globally responsible Wales:</b> A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p> <p><b>Human Rights - is about being proactive (see guidance)</b></p> <p><b>UN Convention on the Rights of the Child:</b> The Convention gives rights to everyone under the age of 18, which include the right to be treated fairly and to be protected from discrimination; that organisations act for the best interest of the child; the right to life, survival and development; and the right to be heard.</p>	<p>Unauthorised encampments will be dealt with in accordance with the Welsh Government Unauthorised site guidance.</p>	<p>Neutral</p>	<p>The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area</p>	<p>Neutral</p>
<p><b>A Wales of vibrant culture and thriving Welsh language:</b> A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p>				
<p><b>Opportunities for persons to use the Welsh language, and treating the Welsh language no less favourable than the English language</b></p>	<p>No impact expected</p>	<p>Neutral</p>		<p>Neutral</p>
<p><b>Opportunities to promote the Welsh language</b></p>	<p>No impact expected</p>	<p>Neutral</p>		<p>Neutral</p>

Well-being Goal	How does proposal contribute to this goal?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<i>Welsh Language impact on staff</i>	No impact expected	Choose an item.		Choose an item.
<i>People are encouraged to do sport, art and recreation.</i>	No impact expected	Choose an item.		Choose an item.
<b>A more equal Wales:</b> A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio-economic background and circumstances).				
<i>Age</i>	No impact expected	Choose an item.		Choose an item.
<i>Disability</i>	No impact expected	Choose an item.		Choose an item.
<i>Gender reassignment</i>	No impact expected	Choose an item.		Choose an item.
<i>Marriage or civil partnership</i>	No impact expected	Choose an item.		Choose an item.
<i>Race</i>	The removal of the temporary site at the Royal Welsh Show impacts on Gypsy & Traveller individuals and families as the community has attended the RWAS for a number of years.	Poor	Consultation has been undertaken with the RWAS, Police and Gypsy & Traveller Liaison. The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area. The RWAS was cancelled in 2020 due to the pandemic and Gypsy and Traveller families attended the area. The communication pathways established in 2020 will assist in disseminating information in 2021 onwards.	Unknown
<i>Religion or belief</i>	No impact expected	Choose an item.		Choose an item.

Well-being Goal	How does proposal contribute to this goal?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<b>Sex</b>	No impact expected	Choose an item.		Choose an item.
<b>Sexual Orientation</b>	No impact expected	Choose an item.		Choose an item.
<b>Pregnancy and Maternity</b>	No impact expected	Choose an item.		Choose an item.
<b>Socio-economic duty</b>	No impact expected	Neutral		Neutral

Source of Outline Evidence to support judgements
Gypsy and Traveller Accommodation Assessment and the Ysgiog Gypsy and Traveller Temporary Stopping Place Project Group

7. How does your proposal impact on the council's other key guiding principles?

Principle	How does the proposal impact on this principle?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<b>Sustainable Development Principle (5 ways of working)</b>				
<b>Long Term:</b> Looking to the long term so that we do not compromise the ability of future generations to meet their own needs.	No impact expected as the provision of the managed site for the last few years has resulted in reducing numbers attending.	Neutral	N/A	Neutral

<b>Principle</b>	<b>How does the proposal impact on this principle?</b>	<b><u>IMPACT</u> Please select from drop down box below</b>	<b>What will be done to better contribute to positive or mitigate any negative impacts?</b>	<b><u>IMPACT AFTER MITIGATION</u> Please select from drop down box below</b>
<b>Collaboration:</b> <i>Working with others in a collaborative way to find shared sustainable solutions.</i>	The Council currently collaborates with relevant organisations and agencies to provide support for the Gypsy and Traveller community. The unauthorised encampments assessment, which includes a Welfare Assessment, does mean that agencies will continue to collaborate.	Neutral	The unauthorised encampments assessment which includes a Welfare Assessment does mean that agencies will continue to collaborate.	Neutral
<b>Involvement (including Communication and Engagement):</b> <i>Involving a diversity of the population in the decisions that affect them including:</i>	The communication with the Gypsy and Traveller community following the cancellation of the RWAS during 2020 will be repeated for 2021. The provision of the managed site has enabled effective engagement with the families who attend the show.	Neutral	The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area.	Unknown
<b>Unpaid Carers:</b> Ensuring that unpaid carers views are sought and taken into account	No impact expected	Neutral	N/A	Neutral
<b>Prevention:</b> <i>Understanding the root causes of issues to prevent them from occurring.</i>	The provision of the managed site for the last few years has enabled engagement with the Gypsy and Traveller community and reduced the numbers attending.	Neutral	Consultation has been undertaken with the RWAS, Police and Gypsy & Traveller Liaison. The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area.	Neutral
<b>Safeguarding:</b> <i>Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves</i>	Any unauthorised encampments will be dealt with in accordance with the Welsh Government guidance, which includes considerations for safeguarding.	Neutral	In the event of unofficial sites, the Council will undertake an Initial Encampment Assessment to assess the impact on the residents or local community. If necessary, a Welfare Assessment will be undertaken to find out if any support is needed for vulnerable members of the group.	Neutral

Principle	How does the proposal impact on this principle?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
<b>Integration:</b> Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives.	The service has an integrated approach to meeting its statutory duties.	Poor	Consultation has been undertaken with the RWAS, Police and Gypsy & Traveller Liaison. Consideration will be given to finding measures to mitigate the impact.	Neutral
<b>Powys County Council Workforce:</b> What Impact will this change have on the Workforce?	The Housing Service were managing the authorised site and resources can now be re-allocated. Unauthorised sites may impact on other services in particular Highways and Social Services.	Poor	The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area	Neutral
<b>Payroll:</b> How will this impact salary, any overtime/enhanced payments etc? Does this affect any particular group of employees? E.g. Male/Female dominated workforce. Does this proposal comply with the Councils Single Status Terms and Conditions?	No impact expected	Neutral	N/A	Neutral
<b>Welsh Language impact on staff</b>	No impact expected	Neutral	N/A	Neutral
<b>Apprenticeships:</b> Has consideration been given to whether this change impacts negatively, or positively on Apprenticeships within the service?	No impact expected	Neutral	N/A	Neutral
<b>Source of Outline Evidence to support judgements</b>				
Gypsy and Traveller Accommodation Assessment and the Ysgiog Gypsy and Traveller Temporary Stopping Place Project Group.				

8. What is the impact of this proposal on our communities?

Communities	How does the proposal impact on residents and community?	<u>IMPACT</u> See impact definitions in guidance document	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> See impact definitions in guidance document	Source of Outline Evidence to support judgement
Removal of the temporary Ysgiog site during the Royal Welsh Show would impact the Gypsy & Traveller community, and may impact on local residents and communities.	Some residents may support the non-provision, however, unauthorised encampments can cause disruption.	Minor	<p>The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area.</p> <p>In the event of unofficial sites, the Council will undertake an Initial Encampment Assessment to assess the impact on the residents or local community.</p>	Minor	Gypsy and Traveller Accommodation Assessment and the Ysgiog Gypsy and Traveller Temporary Stopping Place Project Group

9. What are the risks to service delivery or the council following implementation of this proposal?

The risk is around the removal of the temporary Ysgiog site for the Royal Welsh and the potential impacts of that on the Gypsy & Traveller community, and on local residents and communities.

Description of risks			
Risk Identified	Inherent Risk Rating Impact X Likelihood (See Risk Matrix in guidance document)	Mitigation	Residual Risk Rating Impact X Likelihood (See Risk Matrix in guidance document)
Removal of the temporary Gypsy & Traveller site at the annual RWAS may lead to the use of non-official sites and unauthorised encampments, which may impact on local residents and communities.	Low	The Gypsy and Traveller community who normally attend the temporary site will be advised that there will no	Low

		longer be a site provided and that any unauthorised sites will be dealt with in accordance with the Welsh Government unauthorised site guidance. They should therefore make arrangements prior to arriving in the area. In the event of unofficial sites, the Council will undertake an Initial Encampment Assessment.	

10. Overall Summary and Judgement of this Impact Assessment?

<b>Outline Assessment (to be inserted in cabinet report)</b>	<b>Cabinet Report Reference:</b>	
Removal of the temporary Ysgiog site for the Royal Welsh Show would impact Gypsy & Travellers, and may impact on local residents and communities. However, the impact has been rated as low. The provision and management of the site for the last few years has reduced the number of households attending.		

11. Is there additional evidence to support the Impact Assessment (IA)?

<b>What additional evidence and data has informed the development of your proposal?</b>
Gypsy and Traveller Accommodation Assessment and the Ysgiog Gypsy and Traveller Temporary Stopping Place Project Group.

12. On-going monitoring arrangements?

<b>What arrangements will be put in place to monitor the impact over time?</b>
Annual monitoring at the time of the RWAS. The Council will manage unauthorised encampments in accordance with Welsh Government Guidance and report any unauthorised sites in accordance with the revised "Caravan Count" provisions.
<b>Please state when this Impact Assessment will be reviewed.</b>
December 2021

13. Sign Off

Position	Name	Signature	Date
Impact Assessment Lead:	Andy Thompson		
Head of Service:	Nina Davies		

Director:	Nigel Brinn		
Portfolio Holder:	CLr Iain McIntosh		

14. Governance

<b>Decision to be made by</b>	Cabinet	<b>Date required</b>	
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FORM ENDS